



Academic Senate Council Agenda
 April 24, 2026, 1:30-3:30pm
 San Luis Obispo: 3134; North County: N1128
 Guest Zoom meeting access:
<https://cuesta-edu.zoom.us/j/83108745151>

President	Erich Tucker	Present/ Absent / AB 2449 remote
Vice-President	Ryan Lowenstein	Present/ Absent / AB 2449 remote
Curriculum Co-Chair	Matt Knudsen	Present/ Absent / AB 2449 remote
Secretary (non-voting)	Vacant	Present/ Absent / AB 2449 remote
ASCC (non-voting)	Yanelly Cardenas	Present/ Absent / AB 2449 remote
CCFT President (non-voting)	Greg Baxley	Present/ Absent / AB 2449 remote
Child Development, Education, & Ethnic Studies	Melina Simonds/Michele Gordon Johnson	Present/ Absent / AB 2449 remote
At Large, Full-Time	Dina Hallmark	Present/ Absent / AB 2449 remote
At Large, Part-Time	Marie-Luise Goeritz	Present/ Absent / AB 2449 remote
At Large, N.C.C.	Ron Clark	Present/ Absent / AB 2449 remote
Agriculture	Seth Abugho	Present/ Absent / AB 2449 remote
Biology	Devon Bradley	Present/ Absent / AB 2449 remote
Business	Kerry Bailey	Present/ Absent / AB 2449 remote
Skilled Trades & Technology	Jonathan Blackketter	Present/ Absent / AB 2449 remote
English	Vacant	Present/ Absent / AB 2449 remote
Fine Arts	Canguo Liu	Present/ Absent / AB 2449 remote
Movement and Health Sciences	Kate Haisch	Present/ Absent / AB 2449 remote
Languages & Communication	Vacant	Present/ Absent / AB 2449 remote
Learning Resources	Michelle Hopper	Present/ Absent / AB 2449 remote
Mathematics & Computer Science	Jennifer Sanders-Moreno	Present/ Absent / AB 2449 remote
Nursing & Allied Health	Vacant	Present/ Absent / AB 2449 remote
Performing Arts	Jennifer Martin	Present/ Absent / AB 2449 remote
Earth, Engineering, & Physical Sciences	Pat Len	Present/ Absent / AB 2449 remote
Social Science	Billy Keniston	Present/ Absent / AB 2449 remote
Student Development & Success	Amy Kayser	Present/ Absent / AB 2449 remote
Student Services-Counseling	Karen Geida	Present/ Absent / AB 2449 remote

Land Acknowledgment: We collectively acknowledge that Cuesta College occupies the ancestral, traditional, and contemporary lands of both the Salinan and the Northern Chumash who are the original, current, and future caretakers of the land upon which we, as guests, work, teach, and learn.

Cards:

Timekeeper:

Computer:

- I. **Approval of Agenda** (3 minutes)
- II. **Approval of Minutes** [DRAFT MINUTES 4 10 26](#) (3 minutes)
- III. **Public Comment** (9 minutes): All public comments will be limited to three minutes in length for each speaker. Interest in speaking during Public Comment must be expressed at the beginning of Public Comment.
- IV. **Presidents Report** (9 min)
- V. **Business Agenda**

Be sure to discuss these items with your division faculty so that you can adequately represent your division in reaching consensus on these items.

Contents:

- 1. **Fire Technology Program Proposal** (First Read, Feedback)
 - 2. **AP 5520 Student Discipline Procedures** (Second Read, Approval)
 - 3. **BP/AP 5040 Student Records, Directory Information, and Privacy** (Second Read, Approval)
 - 4. **Call for Feedback: AI Use Syllabus Policies** (First Read, Feedback)
 - 5. **2026 ISER Standards 2.4 and 4.3 Drafts** (First Read, Feedback)
 - 6. **Updates to DE Minimum Requirements** (Second Read, Approval)
1. **Fire Technology Program Proposal** (Aubrey Priest, Ron Overacker, John Prickett 15 Minutes, First Read, Feedback)

Background: The adoption of a Fire Technology program is in the development process. Presenters are requesting feedback and questions from the Senate, so they may integrate all the discussion items into the final proposal that will continue through the governance process to complete the program's approval process.

Supporting Documents:

[New Program FIRE TECH](#)
[FIRE TECHNOLOGY PROGRAMS](#)

Proposal: The Academic Senate Council approves the feedback provided on the new Fire Technology program as presented.

2. **AP 5520 Student Discipline Procedures** (Elizabeth Coria, 5 minutes, Second Read, Approval)

Background: The Policy & Procedure Review Committee (PPRC) reviewed AP 5520 Student Discipline Procedures on 08/19/2025. AP 5520 is legally required. There is no corresponding BP in the Cuesta College or CCLC Policy & Procedure libraries. AP 5520 has been reviewed by SSSP (VP and Deans).

AP 5520 was reviewed by College Council on 8/26/2025 on first read. Feedback provided (grammatical) has been incorporated.

AP 5520 was presented to Academic Senate Council for first read on 9/12/2025. Feedback was reviewed and incorporated.

AP 5520 is presented to Academic Senate Council for second read and approval.

Supporting Documents:

[CCLC AP 5520 Student Discipline Procedures](#)

[AP 5520 Student Discipline Procedures REDLINES](#)

[AP 5520 Student Discipline Procedures CLEAN](#)

Proposal: The Academic Senate Council approves AP 5520 Student Discipline Procedures as presented.

3. BP/AP 5040 Student Records, Directory Information, and Privacy (Jennifer Burchett, 5 minutes, Second Read, Approval)

Background: BP/AP 5040 Student Records, Directory Information, and Privacy were reviewed by the Policy & Procedure Review Committee (PPRC) on 9/16/2025. BP/AP 5040 is legally required and has been reviewed by the AS/VP, SSSP. The PPRC recommended the following revisions for College Council/Academic Senate Council consideration:

- AP - Changing the section title *Name and Gender Changes to Former Student Records* (page 7-clean, page 8-redline) to *Name, Gender Identity, and Gender Changes to Student Records* to align with the section title used in the CCLC template.
- The BP/AP refers to the district and the college. Recommend consistency throughout, using district as suggested in the CCLC templates.

BP/AP 5040 were presented to College Council on 9/23/2025 for first read. No additional changes were recommended.

BP/AP 5040 Student Records, Directory Information, and Privacy were presented to Academic Senate Council for first read on 10/3/2025. No feedback was provided.

BP/AP 5040 Student Records, Directory Information, and Privacy are presented for second read and Academic Senate Approval.

Supporting Documents:

[CCLC BP 5040 Student Records Directory Info Privacy](#)

[BP 5040 Student Records Directory Info Privacy REDLINE](#)

[BP 5040 Student Records Directory Info Privacy CLEAN](#)

[CCLC AP 5040 Student Records Directory Info Privacy](#)

[AP 5040 Student Records Directory Info Privacy REDLINE](#)

[AP 5040 Student Records Directory Info Privacy CLEAN](#)

Proposal: The Academic Senate Council approves BP/AP 5040 Student Records, Directory Information, and Privacy as presented.

4. **Call for Feedback: AI Use Syllabus Policies** (Steve Leone, 10 minutes, First Read, Feedback)

Background: On Oct. 11th, 2025, the Academic Senate Council approved a proposal to convene an A.I. and Academic Honesty Taskforce to "review our current policies and documents and make recommendations for [policy] revisions to address A.I. in relation to academic honesty." With Co-Chairs Steve Leone and Isaac Valdez, the A.I. and Academic Honesty Taskforce drafted and proposed a change to AP 5500 - Standards of Student Conduct to reflect the "unauthorized use of AI-generated or AI-modified material, including writing assignments, projects, and other forms of academic work" as a violation of the student code of conduct, which was approved soon after and implemented in Fall 2025. To articulate this proposed change to the Student Code of Conduct, the Taskforce recommended to the Academic Senate that each course syllabus at Cuesta specify an A.I. Usage Policy regarding the authorization and use of generative A.I. (GenAI) tools by students. The Taskforce also agreed that consistent A.I. policy syllabus statements across the disciplines at Cuesta College could help students and faculty navigate this new world of generative A.I.

Upon review of policy language proposed in the ASCCC white paper titled "Academic Integrity Policies in the Age of AI," in policies provided by the Eberly Center for Teaching Excellence and Educational Innovation at Carnegie-Mellon University, in teaching resources provided by Harvard University's A.I. Guidance and FAQ page, and in information provided in breakout sessions at ASCCC's 2025 AI Academic Academy, the Taskforce developed three standard levels of A.I. usage syllabus policy language for adoption by Cuesta faculty: Restricted, Conditional, and Open. The AI Usage Syllabus Policy was approved and adopted by the

Academic Senate as a required component of all syllabi, welcome letters, and Canvas courses, starting in Spring 2026. During discussion of this item, members of the Academic Senate Council requested that the Taskforce seek feedback at the end of the Spring 2026 semester on the implementation of AI Usage Syllabus Policies and consider updates, modifications, and/or reaffirmation of the policy, accordingly.

Supporting Documents:

[Cuesta College A.I. Usage Syllabus Policies – Approved](#)

Proposal: The Academic Senate approves the feedback provided on the AI Usage Syllabus Policy and reaffirms the required implementation of this policy in all syllabi, welcome letters, and Canvas courses.

5. **2026 ISER Standards 2.4 and 4.3 Drafts** (Jason Curtis, 10 Minutes, First Read, Feedback)

Background: This proposal stems from the Accreditation Steering Committee as they oversee the work being done this Spring on the 2026 Institutional Self-Evaluation Report (ISER) and sharing that work through the participatory governance process. As with the development of past ISERs, the Accreditation Steering Committee approved the development of a Writing Team. Their work will follow the timeline developed and approved by the committee to ensure sections are ready for review at each committee meeting. The purpose of this agenda item is for Academic Senate to have its chance to read and provide feedback on the drafts of Standard 4.2 and 4.3.

The Accreditation Steering Committee and College Council provided feedback of the Standards 4.2 and 4.3 drafts at their meetings on 4/14/26. The drafts will be presented at the 4/21/26 Planning and Budget Committee with the same proposed outcome.

Please provide feedback on content only; style and formatting will be edited later. All feedback will be discussed at the next Accreditation Steering Committee meeting.

Supporting Documents:

[ISER Std 4 3 Narrative 13Apr2026.pdf](#)

[ISER Std 4 2 Narrative 13Apr2026.pdf](#)

Proposal: The Academic Senate Council approves the feedback provided on ISER Drafts 4.2 and 4.3 as presented.

6. **Updates to DE Minimum Requirements** (Cynthia Wilshusen, 10 minutes, 2nd Read, Approval)

Background: This proposal stems from the Online Education Committee's continued review of the Distance Education Minimum Requirements for teaching online and the need to ensure that the document accurately reflects current institutional expectations and regulatory guidance for online instruction. The minimum requirements were originally developed during the pandemic to establish baseline skills and expectations for faculty teaching online courses. Since that time, the document has continued to serve as a reference to the Instructional Designer and CCPOCR team for determining whether newly hired faculty requesting equivalency possess sufficient prior experience and/or training to meet local minimum expectations for online teaching, as well as for identifying the preparation expected of faculty who wish to teach in the online environment. This proposal has been, or will be, shared with the Online Education Committee, College Council, CCFT, and other appropriate campus committees and constituencies for review and input.

The purpose of this agenda item is to present revisions to the Distance Education Minimum Requirements for teaching online for Senate consideration. Background information includes the original adoption of these requirements during the pandemic, when the college established a framework to support quality online instruction and define minimum faculty readiness for teaching in the distance education modality. As the institution has moved beyond the temporary conditions that prompted the original document, it is appropriate to revise the language so that it reflects ongoing practice rather than emergency circumstances. The proposed revisions remove references to the pandemic and other temporary language and update the document to better reflect current expectations regarding Regular and Substantive Interaction and Accessibility.

Supporting Documents:

[Minimum Course Requirements for DE Redline](#)

[Minimum Course Requirements for DE Clean](#)

Proposal: The Academic Senate Council approves the Distance Education Minimum Requirements for teaching online as presented.

VI. **Summit Items:** Are there any items, campus issues, and/or divisional concerns/issues that anyone wants to go to Summit for answers/clarification?

VII. **Standing Reports:**

1. ASCC – Yanelly Cardenas
 2. CCFT – Greg Baxley
 3. Curriculum – Matt Knudsen
 4. Equity and Student Success – TBA
 5. Faculty Professional Development – Matthew Davis
 6. Online Educational Resources – Carina Love
 7. CMC – Sabrina Rock
 8. Online Education Committee – Cynthia Wilshusen
 9. Student Learning Outcomes Assessment – Kelli Gottlieb
- +1 Other (if you are interested in presenting any report from your committee, please send a report to Erich Tucker before noon on the day of the ASC meeting)

Next Meeting: May 8, 1:30-3:30 pm

[Find Minutes and the Agendas on the ASC Website](#)



VIII. 10+1

Title 5 § 53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Sections 53200 (c), "Academic and professional matters" mean the following policy development and implementation matters

1. Curriculum including establishing prerequisites and placing courses within disciplines
 2. Degree and certificate requirements
 3. Grading policies
 4. Educational program development
 5. Standards or policies regarding student preparation and success
 6. District and college governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- +
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

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